

Huntsville Simulation Conference Tutorial Policy

The Huntsville Simulation Conference (HSC – www.scs.org/hsc) is planning to hold Tutorial Sessions during the conference on Wednesday, October 31, 2007 and Thursday morning, November 1, 2007 at the Huntsville Marriott. Tutorials will be held in sequence with relevant presentation sessions when possible. To be considered for a Tutorial, a Tutorial Presenter must submit a proposal to the HSC general chair (hsc@scs.org) for review by the Tutorial Committee. If the Tutorial is accepted, all Tutorial Presenters must register for the HSC and pay an author registration fee by September 9, 2007. Tutorial sessions are limited to 90 minutes and may be offered in a sequence of up to two consecutive sessions.

Tutorial Proposal Requirements

The HSC, in keeping with its tradition of excellence, is soliciting Tutorial presentations in bleeding edge technology areas of technical value in the key areas identified by the HSC Call For Participation (www.scs.org/hsc).

The Tutorial Proposal must include the following in Word, WordPerfect or Rich Text format:

- Tutorial Title
- Tutorial Presenter List (Must include all presenters, including backup, plus the names of their companies)
- Duration of tutorial
- One Paragraph Tutorial Objective Statement (What will the attendee get from this)
- Presenter Biography for Each Presenter (Must relate to tutorial topic)
- One Page Tutorial Agenda Highlighting Sub-Topics to be Covered

Tutorial Proposals must be received no later than July 9, 2007. Email to hsc@scs.org , attach the Tutorial Proposal and CC all presenters. Acceptance notification will be sent by August 6, 2007. A copy of Tutorial materials must be submitted by October 28, 2007.

Acceptance Criteria

The Tutorials Committee will use the following criteria to review the Tutorial Proposal:

- Is the Topic of Interest to HSC Attendees?
- Is the Topic a Bleeding Edge Technology?
- Is the Tutorial Technical in Nature? (Not a Sales Pitch)
- Will the Tutorial Add Value to the HSC?
- Are the Presenters Experts in the Topic?
- Does the Agenda Material Appear Appropriate for the HSC?
- Does the Agenda Schedule Appear Reasonable for the HSC?
- Is the Proposal Complete?